

## HIPAA De-Identification Form

Research which involves the use of “de-identified” protected health information (PHI) is exempt from HIPAA requirements. To qualify as “de-identified”, **none** of the following identifiers that could be used to identify the individual or the individual's relatives, employers, or household members, can be reviewed or recorded by the research team. Do not complete if HIPAA Authorization will be obtained or if Waiver of Authorization is requested.

IRB/HSC #:

PI Name:

Title:

### CHECK OFF EACH ITEM TO BE COLLECTED FOR THIS PROJECT:

Names;

Geographic subdivisions smaller than a State, including street address, city, county, precinct, zip code, and their equivalent geocodes, except for the initial three digits of a zip code if, according to the current publicly available data from the Bureau of the Census:

- The geographic unit formed by combining all zip codes with the same three initial digits contains more than 20,000 people; and
- The initial three digits of a zip code for all such geographic units containing 20,000 or fewer people are changed to 000.

Elements of dates (except year) for dates directly related to an individual, including birth date, admission date, discharge date, date of death; and all ages over 89 and all elements of dates (including year) indicative of such age, except that such ages and elements may be aggregated into a single category of age 90 or older;

Telephone numbers;

Fax numbers;

Electronic mail addresses;

Social security numbers;

Medical record numbers;

Health plan beneficiary numbers;

Account numbers;

Certificate/license numbers;

Vehicle identifiers and serial numbers, including license plate numbers;

Device identifiers and serial numbers;

Web Universal Resource Locators (URLs);

Internet Protocol (IP) address numbers;

Biometric identifiers, including finger and voice prints;

Full face photographic images and any comparable images; and

Any other unique identifying number, characteristic, or code

The PHI received or reviewed by research personnel for the research project referenced above does not include any of the 18 identifiers listed above.

PI Name (Printed)

PI Name (Signature)

Date: