

University of Kansas Center for Research, Inc./University of Kansas as the Prime Institution for Proposal Submission

Please note: The information below is the minimum required for a subcontract. Please consult your Grant Specialist for specific requirements related to your proposal or contact kucrpmgmt@ku.edu with any questions.

Required of subcontractors

1. Budgets by year and cumulative
2. Budget justification (may not be required by sponsor, but KUCR prefers to have it for file)
3. Subcontract statement of work (to be performed by subcontractor)
4. Copy of subcontractor's F&A rate agreement
5. Completed and signed "Intent to Form a Subcontract Agreement" must be furnished by possible subawardees/subcontractors prior to review and signature.

Optional (some agencies require) from subcontractors

1. Curriculum Vitae for senior personnel, in appropriate format
2. Current and pending for senior personnel, in appropriate format
3. Other documents, as funding agency directs
4. Facilities/Resources information