

Closing a Study in eCompliance

STEP 1: To close a study, go to ecompliance.ku.edu and log in using your KU ID and password.

STEP 2: Access the study in the IRB “Active” tab *(See Quickstart Guide for Accessing a Study)*

STEP 3: Click the “Create Modification/CR” button from the menu to the left.



STEP 4: To close a study, select “Continuing Review”

Modification / Continuing Review

*** What is the purpose of this submission?**

Continuing Review

Modification

Modification and Continuing Review

[Clear](#)

STEP 5: On the next page, enter the number of participants in Question 1, and then click at least the first 4 milestones on Question 2.

Continuing Review / Study Closure Information

1. * Specify enrollment totals:

Subjects Enrolled	Total	Since Last Approval
At this investigator's sites:	<input type="text"/>	<input type="text"/>
Study-wide:	<input type="text"/>	

2. Research milestones: (select all that apply)

- Study is permanently closed to enrollment
- All subjects have completed all study-related interventions
- Collection of private identifiable information is complete
- Analysis of private identifiable information is complete
- Remaining study activities are limited to data analysis
- Study remains active only for long-term follow-up of subjects

Important! If the first four research milestones above are complete, the study will be closed to discontinue IRB oversight.

STEP 6: Complete the rest of the information in the form and click “Finish.” In order to submit your study for review by HSCL staff, **click the “Submit” button on the left side of the screen.** If you are not the PI on the project, then the PI will need to log in and click the “Submit” button.

Home IRB COI

IRB > IRB Submissions > Study Test 1

Pre-Submission **STUDY00000043: Study Test 1** IRB office: KU Lawrence

Entered IRB:
Initial approval:
Effective:
Approval end:
Modified: 7/8/2013 10:37 AM

Principal investigator: Anita Anderson
Submission type: Initial Study
Primary contact: Anita Anderson
IRB coordinator:

Pre-Submission → IRB Pre-Review → IRB Review → Post Review → Review Complete
Clarifications Requested (between IRB Pre-Review and IRB Review)
Clarifications Requested (between IRB Review and Post Review)
Modifications Required (between Post Review and Review Complete)

My Current Actions

- Edit Study
- Printer Version
- View Differences
- Submit**
- Discard
- Assign Primary Contact
- Manage Guest List
- Copy Submission
- Add Comment

History Project Contacts Documents Reviews Snapshots

Filter by Activity Go Clear Advanced

Activity	Author	Activity Date
Study Created	Anderson, Anita	7/8/2013 10:32 AM CDT

Looking for something else? There is more information available on the HSCL website:

Quickstart

- ✓ Creating a Study
- ✓ Modification and Continuing Review
- ✓ Continuing Review Determination Guide
- ✓ Closing a Study

Guides

- ✓ [Student/Faculty Supervisor Submission Guide](#)
- ✓ [Study Submission Guide](#)

FAQs

- ✓ [eCompliance FAQs](#)