

Accessing a Study in eCompliance

STEP 1: To access your study, go to ecompliance.ku.edu and log in using your KU ID and password.

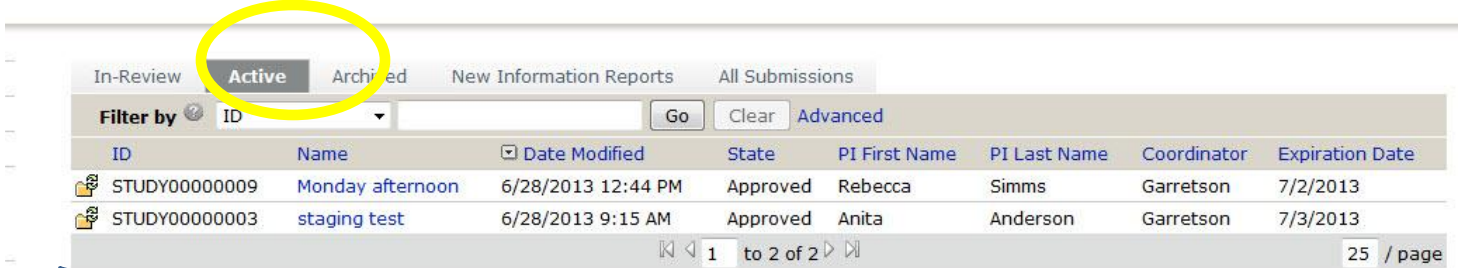
STEP 2: To view your active studies, click on “IRB” in the upper left-hand corner.

NOTE: The default screen when you log in is the eCompliance inbox. This will show you any projects that require action from the research team.

The screenshot shows the eCompliance web application interface. At the top, the navigation bar includes 'Home', 'IRB', and 'COI' links, with 'IRB' highlighted by a yellow circle. Below the navigation bar, there are sections for 'My Current IRB Actions' with buttons for 'Create New Study' and 'Report New Information', and 'Shortcuts' with links for 'COI Help' and 'IRB Help'. The main content area is titled 'My Inbox' and contains a table of IRB actions with columns for ID, Name, SmartForm, Execute Activity, Date Created, Date Modified, State, and Coordinator. The table lists four items, including 'Visibility to the ancillary reviewers', 'Report of PRMC action', 'Serious adverse event', and 'ancillary'. A footer section provides contact information for eCompliance at KU Lawrence and KU School of Medicine.

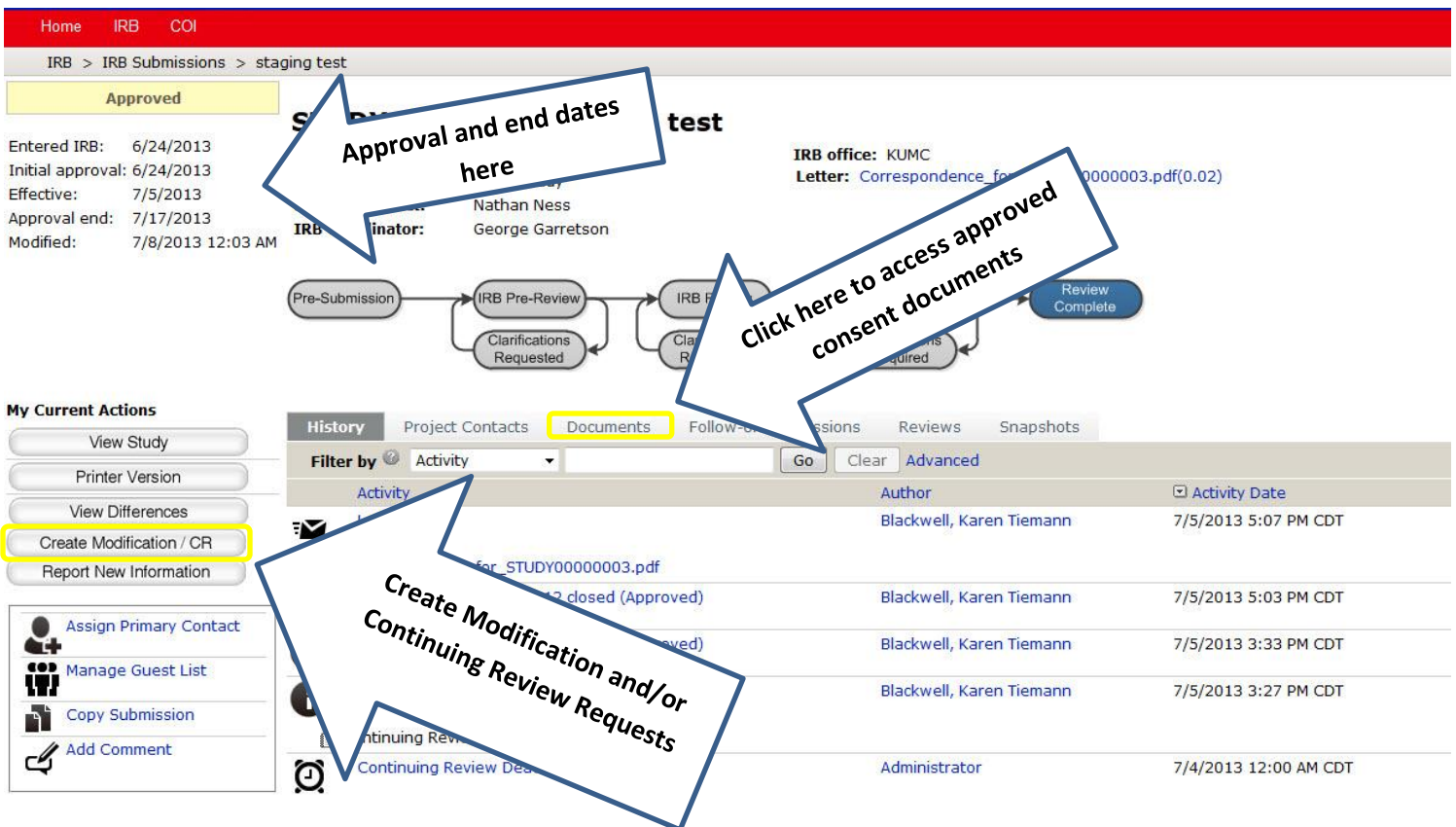
ID	Name	SmartForm	Execute Activity	Date Created	Date Modified	State	Coordinator
STUDY00000026	Visibility to the ancillary reviewers	[Edit]	Execute	6/28/2013 7:54 AM	6/28/2013 7:54 AM	Pre-Submission	
RNI00000003	Report of PRMC action	[Edit]	Execute	6/27/2013 4:09 PM	6/27/2013 4:09 PM	Pre-Submission	
RNI00000001	Serious adverse event	[Edit]	Execute	6/24/2013 2:36 PM	6/27/2013 2:34 PM	Clarification Requested (RNI Review)	George Garretson
STUDY00000017	ancillary	[Edit]	Execute	6/27/2013 10:38 AM	6/27/2013 10:57 AM	Pre-Submission	

STEP 3: By clicking on the **“Active”** tab, you can access any studies that have been previously approved by HSCL. This tab will contain any projects that were approved before and after the June 17th eCompliance launch date.



NOTE: The “In-review” tab shows all projects that you are affiliated with, either as a PI or study team member, which are currently under review by HSCL

STEP 4: By clicking on the study name, you can view the approval date and expiration date and any documents associated with the project. This is also where you will need to start a modification and/or a continuing review, or access approved consent documents.



Looking for something else? There is more information available on the HSCL website:

Quickstart

- ✓ Creating a Study
- ✓ Modification and Continuing Review
- ✓ Continuing Review Determination Guide
- ✓ Closing a Study

Guides

- ✓ [Student/Faculty Supervisor Submission Guide](#)
- ✓ [Study Submission Guide](#)

FAQs

- ✓ [eCompliance FAQs](#)